
Report To:	Education & Communities Committee	Date:	20 May 2025
Report By:	Interim Chief Financial Officer and Corporate Director Education, Communities & Organisational Development	Report No:	FIN/29/25/AE/IC
Contact Officer:	Iain Cameron	Contact No:	01475 712832
Subject:	2024/25 Communities Revenue Budget Update		

1.0 PURPOSE AND SUMMARY

- 1.1 ☐ For Decision ☒ For Information/Noting
- 1.2 The purpose of this report is to advise Committee of the projected position of the 2024/25 Communities Revenue Budget.
- 1.3 The total Communities Revenue Budget for 2024/25, excluding Earmarked Reserves, is currently £5.762m. The latest projection is an underspend of £51,000 (0.9%), a decrease in projected spend of £59,000 since Period 9 Committee. The projected underspend excludes £166,000 of additional costs for Inverclyde Leisure utilities, as these will be funded from earmarked reserves for 2024/25, as previously reported.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Committee note that the Committee's Revenue Budget is currently projected to underspend in 2024/25 by £51,000 (0.9%).

Angela Edmiston
Interim Chief Financial Officer

Ruth Binks
Corporate Director
Education, Communities &
Organisational Development

3.0 BACKGROUND AND CONTEXT

- 3.1 The purpose of this report is to advise Committee of the current position of the 2024/25 Communities Revenue Budget and to highlight the main variances contributing to the projected underspend of £51,000.
- 3.2 The current Communities Revenue Budget for 2024/25 is £5.762m which is an increase of £102,000 from the Approved Budget. Appendix 1 shows the breakdown of this budget across divisions.

3.3 2024/25 Projected Outturn (£51,000 underspend 0.9%)

- (a) The main projected variance contributing to the net underspend is an over recovery of School Lets Income of £50,000, as reported to the last Committee.
- (b) Committee should be aware that there is a projected overspend of £166,000 within Inverclyde Leisure utilities budgets (electricity and gas). The overspend will be funded from earmarked reserves this financial year, in line with the treatment of utilities overspends for Council properties. The expectation is that these costs will reduce significantly in 2025/26.
- (c) There has been a reduction in employee costs of £47,000 since last Committee, mainly due to a reallocation of £32,000 of Janitors' costs from Community Halls to Facilities Management, which falls within the Education part of the Committee. Employee costs are now projected to outturn £6,000 under budget.

3.4 Earmarked Reserves

Appendix 4 gives an update on the Committee's operational earmarked reserve. Spend to date on this reserve is nil, which is in line with projected spend. The sole earmarked reserve this financial year relates to Community Grants and there will be no spend until 2025/26, at which time there will be a saving on the core budget, for which the reserve will act as substitute funding for a period of three years. This saving was agreed as part of the 2024/25 budget setting process.

3.5 Virements

There are no virements this Committee cycle.

4.0 PROPOSALS

- 4.1 It is proposed that Committee note the current projected underspend for 2024/25 of £51,000.

5.0 IMPLICATIONS

- 5.1 The table below shows whether risks and implications apply if the recommendations are agreed:

SUBJECT	YES	NO
Financial		X
Legal/Risk		X
Human Resources		X
Strategic (Partnership Plan/Council Plan)		X
Equalities, Fairer Scotland Duty & Children/Young People's Rights & Wellbeing		X
Environmental & Sustainability		X
Data Protection		X

5.2 Finance

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

5.3 Legal/Risk

There are no issues to highlight in this report.

5.4 Human Resources

There are no specific human resources implications arising from this report.

5.5 Strategic

There are no specific strategic implications arising from this report.

6.0 CONSULTATION

- 6.1 The paper has been jointly prepared by the Interim Chief Financial Officer and the Corporate Director Education, Communities and Organisational Development.

7.0 BACKGROUND PAPERS

- 7.1 There are no background papers for this report.

Communities Budget Movement - 2024/25

Service	Approved Budget	Inflation £000	Virement £000	Movements		Revised Budget 2024/25 £000
	2024/25 £000			Supplementary Budgets £000	Transferred to EMR £000	
Libraries & Museum	1,892	63	10			1,965
Sport & Leisure	2,088		(40)			2,048
Community Safety	446	19				465
Community Halls	953	10	25			988
Community Grants Fund	281		15			296
Totals	<u>5,660</u>	<u>92</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>5,762</u>

<u>Movement Details</u>	<u>£000</u>
<u>External Resources</u>	
<u>Inflation</u>	
Pay Award	92
	<u>92</u>
<u>Virement</u>	
Libraries Resources budget from Education	10
	<u>10</u>
<u>Supplementary Budget</u>	
	<u>0</u>
	<u>102</u>

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION**

2023/24 Actual £000	Subjective Heading	Approved Budget 2024/25 £000	Revised Budget 2024/25 £000	Projected Out-turn 2024/25 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
2,163	Employee Costs	1,909	2,045	2,039	(6)	(0.29%)
2,149	Property Costs	2,268	2,268	2,262	(6)	(0.26%)
942	Supplies & Services	616	620	625	5	0.81%
7	Transport Costs	3	3	3	0	-
73	Administration Costs	75	75	71	(4)	(5.35%)
1,060	Other Expenditure	1,070	1,113	1,118	5	0.45%
(542)	Income	(281)	(362)	(407)	(45)	12.41%
5,852	TOTAL NET EXPENDITURE	5,660	5,762	5,711	(51)	(0.89%)
0	Earmarked Reserves	0	0	0	0	
5,852	TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	5,660	5,762	5,711	(51)	(0.89%)

2023/24 Actual £000	Objective Heading	Approved Budget 2024/25 £000	Revised Budget 2024/25 £000	Projected Out-turn 2024/25 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
2,068	Libraries & Museum	1,892	1,965	1,970	5	0.26%
2,002	Sports & Leisure	2,048	2,048	2,053	5	0.24%
478	Community Safety	446	465	468	3	0.65%
960	Community Halls	978	988	923	(65)	(6.58%)
344	Community Grants Fund	296	296	297	1	0.34%
5,852	TOTAL COMMUNITIES	5,660	5,762	5,711	(51)	(0.88%)
0	Earmarked Reserves	0	0	0	0	
5,852	TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	5,660	5,762	5,711	(51)	(0.88%)

COMMUNITIES

REVENUE BUDGET MONITORING REPORT

MATERIAL VARIANCES

<u>Out Turn</u> <u>2023/24</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2024/25</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>28-Feb-25</u> <u>£000</u>	<u>Projection</u> <u>2024/25</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
(339)	Community Halls School Lets	(245)	(225)	(266)	(295)	(50)	20.4%
Total Material Variances						(50)	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2024/25</u> <u>£000</u>	<u>Phased Budget 28-Feb-25 2024/25</u> <u>£000</u>	<u>Actual 28-Feb-25 2024/25</u> <u>£000</u>	<u>Projected Spend 2024/25</u> <u>£000</u>	<u>Amount to be Earmarked for 2025/26 & Beyond</u> <u>£000</u>	<u>Lead Officer Update</u>
Community Grants	Tony McEwan	75	0	0	0	75	Funding £25k per annum reduction in Community Grants fund from 2025/26 for 3 years.
Total		75	0	0	0	75	